



ALDERMAN COGAN'S CE PRIMARY ACADEMY

# NEWSLETTER

AUTUMN TERM 2018

No 1. September 7th

[www.aldermancogan.ebor.academy](http://www.aldermancogan.ebor.academy)

## Welcome!

Welcome back and a very warm welcome to all our new families who have joined the school and nursery. Newsletters are sent out by email each half-term using the ParentPay communication system and are also available on our school website. Newsletters contain lots of useful information and key dates. If you have any queries relating to the information in this newsletter please do not hesitate to contact the school admin team.

## Term Dates

### September 2018 - July 2019

(Please note there are THREE separate staff training days.)

- Mon 3rd Sep ➤ Autumn term begins
- Fri 26th Oct ➤ School closes for the autumn half-term break at 3.00pm
- Mon 5th Nov ➤ Children return to school
- Fri 16th Nov ➤ School closed for staff training day
- Fri 21st Dec ➤ School closes for the Christmas holiday at 3.00pm
- Mon 7th Jan ➤ Spring term begins - children return to school
- Fri 15th Feb ➤ School closes for the spring half-term break at 3.00pm
- Mon 25th Feb ➤ Children return to school
- Fri 8th Mar ➤ School closed for staff training day
- Fri 5th Apr ➤ School closes for the Easter holiday at 3.00pm
- Tue 23rd Apr ➤ Summer term begins - children return to school
- Mon 6th May ➤ School closed for bank holiday
- Fri 24th May ➤ School closes for summer half-term break at 3.00pm
- Mon 3rd Jun ➤ Children return to school
- Fri 28th Jun ➤ School closed for staff training day
- Fri 19th Jul ➤ School closes for summer holiday at 3.00pm

## Additional Dates for Your Diary

### AUTUMN TERM 2018

- Thu 20th Sep ➤ Last day for ordering October school meal choices on ParentPay
- Mon 24th Sep ➤ Photographer in school for individual and family photographs
- Mon 1st Oct ➤ Final payments for Y6 Dearne Valley residential visit
- Mon 8th Oct ➤ Local Governing Committee Meeting
- Mon 15th Oct ➤ Flu immunisation for F2 and Years 1, 2, 3 and 4 (*details to follow*)
- Tue 16th Oct ➤ Autumn term consultation evening for parents & carers
- Wed 17th Oct ➤ Autumn term consultation evening for parents & carers
- Year 5 visit to Hull New Theatre to see Horrible Histories
- Sun 21st Oct ➤ Last day for ordering November school meal choices on ParentPay
- Tue 23rd Oct ➤ Harvest celebration in school
- Fri 26th Oct ➤ School & Nursery close for the half-term break at 3.00pm
- Mon 5th Nov ➤ Breakfast Club re-opens at 8.00am
- Nursery re-opens at 8.30am
- School re-opens at 8.50am
- Mon 12th Nov ➤ Year 6 Residential Visit to Dearne Valley Activity Centre
- Fri 16th Nov ➤ School closed for staff training
- Tue Nov 20th ➤ Last day for ordering December school meal choices on ParentPay
- Mon 26th Nov ➤ Local Governing Committee Meeting
- Fri 21st Dec ➤ Last day for ordering January school meal choices on ParentPay

## Absence Due To Holidays



Legislation dictates that Headteachers are unable to grant leave of absence during term time unless there are **exceptional** circumstances. The exceptional circumstances agreed by the Governing Body for Alderman Cogan's CE Primary Academy in authorising a holiday in term time are:

- **Service Personnel and other employees who are prevented from taking holidays outside term-time**
- **Acute crisis within the family, where the family needs to spend time together to support each other**
- **Court order/formal agreement where parents have separated**

As you know, pupils of school age must, by law, attend school regularly. If your child is to be away from school you need to request a leave of absence (on a form available from the school office) for this absence to be approved (authorised), which it will be when there is a good reason. You cannot authorise a child's absence yourself. This school, the Adult, Children & Family Services and many parents are working in partnership to enable children to reach their full potential and this requires regular attendance at school.

If your request is not covered by the exceptional circumstances the Governing Body will not allow the Head to authorise absence for a holiday. If you then take your child out of school for an unauthorised holiday, I am required to notify the Local Authority who then may issue a Penalty Notice fine of £60 to be paid within 21 days, if no payment is received the Penalty Notice will increase to £120 to be paid within 28 days.

It is particularly important that Year 2 and Year 6 attend school during May when they are assessed. The Year 6 SATS will take place from Monday 13th May to Thursday 16th May 2018. Year 1 children must attend during week commencing 10th June as they have a phonics assessment.

## Fruit & Vegetables Scheme



Children in the Foundation Stage, Year 1 and Year 2 will continue to be provided with free fruit and vegetables this year. If for any reason you do not wish your child to participate in this scheme then you must inform the school. Likewise if your child suffers any allergies which may be affected by the fruit and vegetables.

## Reminders

**CLOTHING** - Could you please ensure that all of your child's clothing is named as it is so much easier to find if lost. We took a very large amount to the charity shop last year, all in good condition!

**WATER BOTTLES** - We ask that children bring sports-top water bottles into school each day so that they can have easy access to water throughout their learning. Please make sure they are clearly labelled with their name.

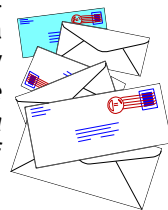
**JEWELLERY** - As you are aware no jewellery is allowed in school except for a watch and one pair of stud earrings. On PE days could you please make sure that your child takes out their stud earrings for PE. This is for health and safety reasons. The teacher is not allowed to take out the earrings. If your child has recently had their ears pierced they must have the earrings covered before they come to school and bring a note explaining that you are happy for them to do PE with tape over the earrings.

**NAIL VARNISH** - Children are NOT allowed to wear nail varnish, false nails etc., in school.

**CARS** - You may not be aware that the school operates a policy of not allowing any parent's car on the site during the school day with the exception of families where the parent or child has a disability. If your car is parked on the school site please do not move around the car park whilst the children are leaving school. Once the caretaker opens the gates you may drive through the car park to exit the site. Cars should NEVER be driven across the playground. This is for the safety of your children.

**Please be considerate of our neighbours if you park in Lorenzo Way or Whitworth Street.**

**ABSENCES** - If your child is absent from school please ring the office on 376203 on the first day of absence and then send in a note on their return to school clearly marked with the **child's full name** (*important if you are signing with a different surname*) and **date** of absence.



**CHANGE OF ADDRESS** - If your home/work address or telephone number has changed during the summer break please could you let us have the new details as soon as possible. Change of address forms are available from the school office.

**MEDICINES IN SCHOOL** - Under normal circumstances four-times-daily prescribed medicines can only be administered in school for lunchtime doses. Please see Mrs Barnard or Mrs Dixon. If your child needs to keep an inhaler in school please ensure that it is clearly named. **Any medicines must be brought to school and collected by an ADULT.**

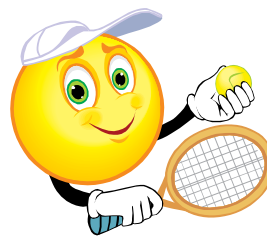
**DOGS** - No dogs are allowed in the school grounds with the exception of dogs for the disabled.

## Lunch Break Changes

We have now changed our school lunchbreaks so that all children have an hour for lunch. This will give them more time to interact and play and furthermore develop their language skills and allow their emotional development to enrich. Lunchtimes are as follows:

Year	Lunch
F2	11:30 - 12:30
Y1	12:00 - 1:00
Y2	12:00 - 1:00
Y3	11:45 - 12:45
Y4	11:45 - 12:45
Y5	11:45 - 12:45
Y6	12:00 - 1:00

## Extra-Curricular Activities



At the end of each week we will send a list of the following week's school-provided extra-curricular activities to you via the ParentPay communication system. This is to make you aware of after-school clubs that are either running or cancelled.

On some occasions clubs may have to be cancelled at short notice. Should this occur then we will endeavour to contact parents during the day by telephone.

Please note that membership of extra-curricular clubs is given once the child returns a permission slip signed by the parent or carer.

## School Meals

At Alderman Cogan's all children are offered healthy and nutritious school meals that are cooked on the premises. The price is 50p a meal - this represents excellent value for a meal, dessert and a drink.



Children in Foundation Stage 2, Year 1 and Year 2 can currently have a school meal every day free of charge if they wish.

School meals are booked and paid for using the ParentPay system. If you haven't yet enrolled in this system please ask for your login details at the school office. All meal choices must be made 10 days before the end of the month before, to enable the cook to order her supplies e.g. choices for October must be made *before* 20th September. Please ensure there are adequate funds in your ParentPay **school meals account** or your bookings will be automatically cancelled by the system.

If your child wishes to bring a **healthy packed lunch**, food should be brought in a closed container, preferably plastic, and a drink in an unbreakable flask or bottle. Please label all containers.

**I M P O R T A N T - ALL PARENTS/CARERS**

If you know your child is going to be arriving late for school due to a hospital/doctor/dental appointment please inform the school before 9.00am of that day to order a school meal. If the class teacher thinks your child is absent for the day then their meal will be cancelled.

### Breakfast Club

Breakfast club runs each day from 8.00am, with the last entry at 8.30am. The cost is £1.50 a day and children will receive a drink, cereal and milk and toast. If you haven't already enrolled your child in the club please pick up a form from the school office. There's no need to book - children just need to report to the school office entrance on the day. Payment needs to be made in advance using the online ParentPay system. Please ensure you pay into your **breakfast club account**.

If you need any assistance with your ParentPay account please see Miss Turner at the school office.

## School Uniform

All uniform bearing the school logo is available from available from Price & Buckland at <http://www.pbparentsonline.co.uk/alderman>.

Price & Buckland deliver free of charge to the school every second and fourth Monday or you can pay to have the uniform delivered to your home address. Please note that the school will not be open for deliveries during the holidays.



## Safeguarding

Our school has safeguarding policies and procedures to ensure that every child, regardless of their age, gender, religion or ethnicity, can be protected from harm.

Safeguarding means:

- protecting children from abuse and maltreatment
- preventing harm to children's health or development
- ensuring children grow up with the provision of safe and effective care
- taking action to enable all children and young people have the best outcomes

**Everyone** has a responsibility to keep children and young people safe. If you have a concern about a child, staff member or volunteer at our school please make us aware of it. **Our Safeguarding Leader is Mrs Debbie Barnard.**

## School Photographs



On Monday 24th September 'Wrates' will be coming into school for Photograph Day so please ensure children bring their own combs if required. All children will have their individual photographs taken and children will also be photographed with their siblings who attend our school (from Foundation 2 to Year 6). If you think we may not be aware of your child's siblings in school, for example if they have different surnames or live with different parents, please email the school office with details of their names and classes at [admin@ac.ebor.academy](mailto:admin@ac.ebor.academy).

### Pre-school or Nursery Children

There will be the opportunity for pre-school children to have their photographs taken with their brothers and sisters already in school. Pre-school and nursery family photo's are taken first therefore we need the parent/carer or whoever brings them to school to report to the school hall (rear entrance) with the full family group between 8.30am and 9.00am. However, please be aware that with these very small children it can be a lengthy process so there will be some waiting involved.

If your child attends the nursery and is not normally at school on a Monday you may bring them in to be photographed at 8.30am. You need to enter the rear door of the multi-purpose hall/gym. You are welcome to bring younger siblings for a family photograph.

## Achievement News!

We are delighted to announce that we have achieved the School Games Bronze Mark Award for the 2017/18 academic year. The School Games Mark is a Government led award scheme facilitated by the Youth Sport Trust to reward schools for their commitment to the development of competition across their school and into the community.

We are extremely proud of our pupils that have competed in local inter-school competitions this year. We regularly receive feedback from other schools and sports facilitators regarding the impeccable behaviour and sportsmanship of our pupils.

We would like to thank parents and staff for their support and help in transporting pupils to and from these events and also to Mrs Hesp for dedicating so much time in arranging and attending after-school events.



## The Daily Mile

We are introducing a new initiative called 'The Daily Mile'. This is simply spending 15 minutes in the fresh air running, walking or jogging. It is not competitive and most children average a mile in this time.

It is a physical activity which is aimed at improving the children's physical, social and emotional wellbeing. It can help children to focus and concentrate in the classroom and raise their attainment.

The Daily Mile has been adopted by thousands of schools in the UK proving to be very popular with children, parents and teachers.

As a school we are really excited about this new initiative and we are looking forward to the benefits it will bring to your child/children. You can find out more about how it works by visiting [www.thedailymile.co.uk](http://www.thedailymile.co.uk).



The children at Alderman Cogan's are very excited about this and are currently trying out The Daily Mile in their classes. Teachers are using their discretion as to how often they do the Daily Mile. Some weeks children may achieve one mile, other weeks the children may achieve five.

If you have any questions, please do not hesitate to get in touch.

## Donald Simpson Award

In the summer term our school council judged the nominations for the annual Donald Simpson Award for service in the community and this year the award was won by a team of children who have been visiting a local residential home to read with the residents. Our pupils continue to represent the school well and make us all proud. *Well done!*



## Good News

At the end of last term **97** children had a perfect term's attendance and **36** children had a perfect FULL YEAR'S attendance - well done everyone!

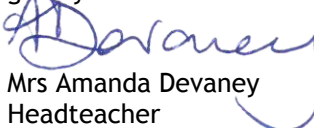


## Parent View



If you would like to give your opinion about our school you can do so at: <http://parentview.ofsted.gov.uk>. There is also a link on the 'Parents' tab on our website.

Thank you for your support. I look forward to another good year.

  
Mrs Amanda Devaney  
Headteacher