



ALDERMAN COGAN'S CE PRIMARY ACADEMY NEWSLETTER

AUTUMN TERM 2019

No 1. September 10th

www.aldermancogan.ebor.academy

Welcome!

Welcome back and a very warm welcome to all our new families who have joined the school and nursery. Newsletters are sent out by email each half-term using the ParentPay communication system and are also available on our school website. Newsletters contain lots of useful information and key dates. If you have any queries relating to the information in this newsletter please do not hesitate to contact the school admin team.



Term Dates

September 2019 - July 2020

(Please note there are THREE separate staff training days.)

- Tues 3rd Sept ➤ Autumn term begins
- Fri 25th Oct ➤ School closes for the autumn half-term break at 3.00pm
- Mon 4th Nov ➤ Children return to school
- Fri 15th Nov ➤ School closed for staff training day
- Fri 20th Dec ➤ School closes for the Christmas holiday at 3.00pm
- Mon 6th Jan ➤ Spring term begins - children return to school
- Fri 14th Feb ➤ School closes for the spring half-term break at 3.00pm
- Mon 24th Feb ➤ Children return to school
- Fri 6th Mar ➤ School closed for staff training day
- Fri 3rd Apr ➤ School closes for the Easter holiday at 3.00pm
- Mon 20th Apr ➤ Summer term begins - children return to school
- Mon 4th May ➤ School closed for bank holiday
- Fri 22nd May ➤ School closes for summer half-term break at 3.00pm
- Mon 1st Jun ➤ Children return to school
- Fri 26th Jun ➤ School closed for staff training day
- Fri 17th Jul ➤ School closes for summer holiday at 3.00pm

Additional Dates for Your Diary

AUTUMN TERM 2019

- Mon 16th Sep ➤ Local Governing Committee Meeting
- Fri 20th Sep ➤ Last day for ordering October school meal choices on ParentPay
- Mon 23rd Sep ➤ Photographer in school for individual and family photographs
- Wed 25th Sept ➤ Macmillan Coffee Morning in the Main Hall (*more details to follow*)
- Tue 1st Oct ➤ Final payments for Y6 Dearne Valley residential visit
- Mon 14th Oct ➤ Local Governing Committee Meeting
- Tue 15th Oct ➤ Autumn term consultation evening for parents & carers
- Wed 16th Oct ➤ Autumn term consultation evening for parents & carers
- Sun 20th Oct ➤ Last day for ordering November school meal choices on ParentPay
- Tue 22nd Oct ➤ Harvest celebration in school
- Fri 25th Oct ➤ School & Nursery close for the half-term break at 3.00pm
- Mon 4th Nov ➤ Breakfast Club re-opens at 8.00am
➤ Nursery re-opens at 8.30am
➤ School re-opens at 8.50am
- Mon 11th Nov ➤ Year 6 Residential Visit to Dearne Valley Activity Centre
- Thur 14th Nov ➤ Flu Immunisations for F2, Y1, Y2, Y3, Y4, Y5 & Y6 (*more details to follow*)
- Fri 15th Nov ➤ School closed for staff training
- Wed Nov 20th ➤ Last day for ordering December school meal choices on ParentPay
- Mon 2nd Dec ➤ Local Governing Committee Meeting
- Fri 20th Dec ➤ Last day for ordering January school meal choices on ParentPay

Absence Due To Holidays



Legislation dictates that Headteachers are unable to grant leave of absence during term time unless there are **exceptional** circumstances. The exceptional circumstances agreed by the Governing Body for Alderman Cogan's CE Primary Academy in authorising a holiday in term time are:

- **Service Personnel and other employees who are prevented from taking holidays outside term-time**
- **Acute crisis within the family, where the family needs to spend time together to support each other**
- **Court order/formal agreement where parents have separated**

As you know, pupils of school age must, by law, attend school regularly. If your child is to be away from school you need to request a leave of absence (on a form available from the school office) for this absence to be approved (authorised), which it will be when there is a good reason. You cannot authorise a child's absence yourself. This school, the Adult, Children & Family Services and many parents are working in partnership to enable children to reach their full potential and this requires regular attendance at school.

If your request is not covered by the exceptional circumstances the Governing Body will not allow the Head to authorise absence for a holiday. If you then take your child out of school for an unauthorised holiday, I am required to notify the Local Authority who then may issue a Penalty Notice fine of £60 to be paid within 21 days, if no payment is received the Penalty Notice will increase to £120 to be paid within 28 days.

It is particularly important that Year 2 and Year 6 attend school during May when they are assessed. The Year 6 SATS will take place from Monday 13th May to Thursday 16th May 2018. Year 1 children must attend during week commencing 10th June as they have a phonics assessment.

Reminders

CLOTHING - Could you please ensure that all of your child's clothing is named as it is so much easier to find if lost. We took a very large amount to the charity shop last year, all in good condition!

WATER BOTTLES - We ask that children bring sports-top water bottles into school each day so that they can have easy access to water throughout their learning. Please make sure they are clearly labelled with their name.

JEWELLERY - As you are aware no jewellery is allowed in school except for a watch and one pair of stud earrings. On PE days could you please make sure that your child takes out their stud earrings for PE. This is for health and safety reasons. The teacher is not allowed to take out the earrings. If your child has recently had their ears pierced they must have the earrings covered before they come to school and bring a note explaining that you are happy for them to do PE with tape over the earrings.

NAIL VARNISH - Children are NOT allowed to wear nail varnish, false nails etc., in school.

CARS - You may not be aware that the school operates a policy of not allowing any parent's car on the site during the school day with the exception of families where the parent or child has a disability. If your car is parked on the school site please do not move around the car park whilst the children are leaving school. Once the caretaker opens the gates you may drive through the car park to exit the site. Cars should NEVER be driven across the playground. This is for the safety of your children.

Please be considerate of our neighbours if you park in Lorenzo Way or Whitworth Street.

ABSENCES - If your child is absent from school please ring the office on 376203 on the first day of absence and then send in a note on their return to school clearly marked with the **child's full name** (*important if you are signing with a different surname*) and **date** of absence.



CHANGE OF ADDRESS - If your home/work address or telephone number has changed during the summer break please could you let us have the new details as soon as possible. Change of address forms are available from the school office.

DOGS - No dogs are allowed in the school grounds with the exception of dogs for the disabled.

Medicines



Can we please remind all parents and carers that we can only administer medicines that have been prescribed by a **doctor** and are needed **4 times a day**. Medicines need to be dropped off and picked up by a responsible adult from the school office.

Safeguarding

Our school has safeguarding policies and procedures to ensure that every child, regardless of their age, gender, religion or ethnicity, can be protected from harm.

Safeguarding means:

- protecting children from abuse and maltreatment
- preventing harm to children's health or development
- ensuring children grow up with the provision of safe and effective care
- taking action to enable all children and young people have the best outcomes

Everyone has a responsibility to keep children and young people safe. If you have a concern about a child, staff member or volunteer at our school please make us aware of it. **Our Safeguarding Leader is Mrs Debbie Barnard.**

School Meals

At Alderman Cogan's all children are offered healthy and nutritious school meals that are cooked on the premises. The price is **£1.00** a meal - this represents excellent value for a meal, dessert and a drink. Children in Foundation Stage 2, Year 1 and Year 2 can currently have a school meal every day free of charge if they wish.



School meals are booked and paid for using the ParentPay system. If you haven't yet enrolled in this system please ask for your login details at the school office. All meal choices must be made 10 days before the end of the month before, to enable the cook to order her supplies e.g. choices for October must be made *before* 20th September. Please ensure there are adequate funds in your ParentPay **school meals account** or your bookings will be automatically cancelled by the system.

If your child wishes to bring a **healthy packed lunch**, food should be brought in a closed container, preferably plastic, and a drink in an unbreakable flask or bottle. Please label all containers.

IMPORTANT - ALL PARENTS/CARERS

If you know your child is going to be arriving late for school due to a hospital/doctor/dental appointment please inform the school before 9.00am of that day to order a school meal. If the class teacher thinks your child is absent for the day then their meal will be cancelled.

Breakfast Club

Breakfast club runs each day from 8.00am, with the last entry at 8.30am. The cost is £1.50 a day and children will receive a drink, cereal and milk and toast. If you haven't already enrolled your child in the club please pick up a form from the school office. There's no need to book - children just need to report to the school office entrance on the day. Payment needs to be made in advance using the online ParentPay system. Please ensure you pay into your **breakfast club** account.

If you need any assistance with your ParentPay account please see Miss Turner or Miss Noble at the school office.

Extra-Curricular Activities



At the end of each week we will send a list of the following week's school-provided extra-curricular activities to you via the ParentPay communication system. This is to make you aware of after-school clubs that are either running or cancelled.

On some occasions clubs may have to be cancelled at short notice. Should this occur then we will endeavour to contact parents during the day by telephone.

Please note that membership of extra-curricular clubs is given once the child returns a permission slip signed by the parent or carer.

School Uniform

All uniform bearing the school logo is available from available from Price & Buckland at <http://www.pbparentsonline.co.uk/alderman>. Price & Buckland deliver free of charge to the school every second and fourth Monday or you can pay to have the uniform delivered to your home address. Please note that the school will not be open for deliveries during the holidays.



Fruit & Vegetables Scheme



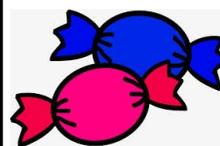
Children in the Foundation Stage, Year 1 and Year 2 will continue to be provided with free fruit and vegetables this year. If for any reason you do not wish your child to participate in this scheme then you must inform the school. Likewise if your child suffers any allergies which may be affected by the fruit and vegetables.

Donations Needed!

We are trying to build up a collection of construction toys in school and we would like your help! If you have any old Lego, Stickle Bricks or Duplo at home that no longer get used and would be willing to donate to school it would be greatly appreciated!



Sweet Sale



Next Friday Mrs Dixon will be starting her Sweet Stall again. This is to raise money to purchase new playground equipment for the children. We will then be doing this every other Friday after school!

Aldi's Kit for Schools

We're collecting Team GB stickers with Aldi's Kit for Schools. Help us collect 300 stickers to complete our poster and we'll receive an exclusive sports kit plus a chance to win £20,000 for our school!

You can hand tickets either to your child's class teacher or the school office.



School Photographs



On Monday 23rd September 'Wrates' will be coming into school for Photograph Day so please ensure children bring their own combs if required. All children will have their individual photographs taken and children will also be photographed with their siblings who attend our school (from Foundation 2 to Year 6). If you think we may not be aware of your child's siblings in school, for example if they have different surnames or live with different parents, please email the school office with details of their names and classes at admin.acs@ebor.academy.

Pre-school or Nursery Children

There will be the opportunity for pre-school children to have their photographs taken with their brothers and sisters already in school. Pre-school and nursery family photo's are taken first therefore we need the parent/carer or whoever brings them to school to report to the school hall (rear entrance) with the full family group between 8.30am and 9.00am. However, please be aware that with these very small children it can be a lengthy process so there will be some waiting involved.

If your child attends the nursery and is not normally at school on a Monday you may bring them in to be photographed at 8.30am. You need to enter the rear door of the multi-purpose hall/gym. You are welcome to bring younger siblings for a family photograph.

ParentPay account balances

Please can we remind all parents and carers to keep up to date with their children's ParentPay account balances. This includes dinner money, breakfast club, nursery fees and school trips. Thank you for your support!



Punctuality

We still have a number of children regularly arriving late for school. It can be unsettling for them to enter the classroom once morning learning has begun so could you please ensure that children come into school from 8.40am so that they are in the classroom ready to start learning promptly at 8.50am.



If we can be of any help with your child's punctuality please let us know. Thank you.

Macmillan Coffee Morning

On Wednesday 25th September we will be holding a coffee morning to raise money for Macmillan Cancer Support. It will start at 9:00am and will be held in the main hall and **everyone** is welcome! If you would like to make a donation of cakes or buns for us to sell please pop them into the school office by Tuesday 24th September. Thank you for your support and we hope to see you there!



Good News

At the end of last term 133 children had a perfect term's attendance and 20 children had a perfect FULL YEAR'S attendance - well done everyone!



Parent View



If you would like to give your opinion about our school you can do so at: <http://parentview.ofsted.gov.uk>. There is also a link on the 'Parents' tab on our website.

A Prayer for the New School Year

Heavenly Father

At the start of a new school year, we give you thanks for the work of all schools (and particularly in our own parish).

We pray for all children starting at new schools, and for those returning. Help them to explore what they can achieve, and give them confidence to play their part in shaping our world.

We pray for all those who work in schools. Care for them as they care for our children.

We pray for all governors of schools. Grant them wisdom and sound judgement, and help them to keep children's well-being at the heart of everything they do.

We ask this in Jesus' name.

Amen



Thank you for your support. I look forward to another good year.


Mrs Amanda Devaney
Headteacher